

# Denham Resources

MAKING LIFE BETTER SINCE 1970 THROUGH

Recruiting | Staffing | Consulting  
*est. August 1970*

Denham Resources E-Newsletter  
June 2021

## Having Trouble Finding People Who Want to Work?

**Well, we've got them!**

Denham Resources assists you in hiring all levels of professional employees from Direct Hire, Temp-to-Hire, & Temporary Staffing. After 50 years in business, we remain committed to our core purpose of Making Life Better for all with whom we come in contact. Please contact us to learn how our services can be tailored to meet your specific needs.

Website: <https://www.denham.net/what-we-do/>

## Your Top Candidates

### RECEPTIONIST/ADMINISTRATIVE ASSISTANT, 131815, Fresno area

- Bilingual Spanish
- Handles busy phone lines
- Excellent customer service skills
- Schedules and calendars appointments
- Good computer skills

*"Great work ethics, dependable and punctual, also a very positive personality."*

***I am interested in this candidate!***

### ADMINISTRATIVE MANAGEMENT PROFESSIONAL, 131520, Greater Fresno area

- Technical aptitude with strong problem-solving skills
- Excellent written and verbal communication skills with experience interacting with diverse backgrounds and age ranges
- Highly efficient working both independently and in a collaborative environment
- Very strong time management and multi-tasking ability
- Highly skilled and efficient in Microsoft Word, Excel, Outlook, Zoom, Google (PC and MAC) technical background

*"They are an experienced educator and business professional, highly organized, detail-oriented and self-motivated with exceptional communication skills; a former business owner and office administrator with advanced business*

*application and client management experience and proven success in establishing and maintaining long term relationships.”*

***I am interested in this candidate!***

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**PAYROLL/ADMINISTRATIVE PROFESSIONAL, 127173, Madera area**

- Payroll for 200 to 250 employees
- 8 years of experience
- Bilingual Spanish

*“...self-starter, independent worker, responsible, strong prioritization skills.”*

***I am interested in this candidate!***

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**PAYROLL AND ACCOUNTS PAYABLE SPECIALIST, 131840, Fresno/Selma area**

- Bachelor’s degree
- Has worked with QuickBooks, Paychex and ADP
- Excellent communication skills
- Accomplished technical background

*“Analytical, pays great attention to detail and will dig into a project until they get it done.”*

***I am interested in this candidate!***

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**INFORMATION TECHNOLOGY PROFESSIONAL, 131814, Greater Fresno area**

- 20+ years of experience in manufacturing
- Led ERP implementations and upgrades
- Met deadlines and budget
- Reshaped and reduced diverse IT team
- Led transitions in technology and maintained the basics of primary and secondary systems

*“Their cross functional competencies included, but were not limited to, manufacturing, planning and scheduling, forecasting, supply chain, warehousing, plant maintenance, Supervisory Control and Data Acquisition (SCADA), human resources, finance, sales and grower receiving and payment.”*

***I am interested in this candidate!***

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**PLANT MANAGEMENT/PRODUCTION CONTROL, 131716, Fresno area**

- Bachelor’s degree in Supply Chain Management
- 3 years of experience in manufacturing
- ERP/Syspro
- Bilingual Spanish

*“...career oriented, analytical, great liaison with employees, very strong Excel skills.”*

**I am interested in this candidate!**

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**Denham Resources**

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